

SIAPOWERTRAIN & ENERGY Rouen 2020

PLANNING AND ACCESS

The SIA Powertrain & Energy 2020 congress will be held on 3-4 November 2020 at **Le Parc des expositions de Rouen**, 48 avenue des Canadiens - 76120 Le Grand Quevilly, France.

PLANNING

| Date | 02 November | 03 November | 04 November |
|--|--------------|-------------|--------------|
| Delivery and assembling for building a booth | 10:00-18:00* | | |
| Delivery and assembling for a furnished booth provided by SIA | 14:00-18:00 | | |
| Exhibitors arrival | | 7:15 | 7:00 |
| Exhibition opening hours | | 7:30-21:00 | 7:00-16:15 |
| Dismantling | | | 16:30-21:00* |

* Should you need extra time, please contact martin.pierrelee@sia.fr
Extra charge could be charged

DELIVERY ACCESS BY

Parc des expositions de Rouen – 48, avenue des Canadiens
76120 – Le Grand-Quevilly – France
Enter the venue through the red arrows

PARC DES EXPOSITIONS DE ROUEN



A free car park is located on the Conference Venue

Société des Ingénieurs de l'Automobile Sarl

Immeuble "Le Gabriel Voisin" • 79, rue Jean-Jacques Rousseau • F-92158 Suresnes Cedex
Tél. : 33 (0)1 41 44 93 70 • Fax : 33 (0)1 41 44 93 79 • e-mail : info@sia.fr • www.sia.fr

RULES & SPECIAL INFORMATION FOR ASSEMBLY AND DISMANTLING:

- Please provide us by **October 03, 2020** with the following information:

- Number of people that will be there for the mounting and dismantling
- Type of vehicle (Truck or car)

Please make sure you can **unload with your own equipment** (truck with ramp lift). We won't be able to provide forklift or jack pallet.

We provide you with 1kw per booth. If more power is needed, please contact martin.pierrelee@sia.fr

Deadline: October 03, 2020.

Should you have any specific requirements for your booth, please let us know well in advance.

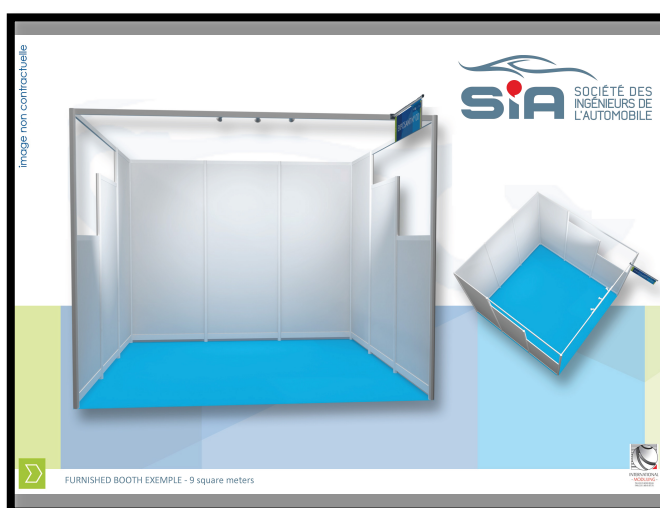
YOUR BOOTH

BOOTH CONSTRUCTION

FURNISHED BOOTH:

Furnished booths will be **delivered on November 02nd at 14:00.**

Assembled Booth with white panels of 1 meter large & 2.4 meter high in the back and on the sides (optional) 2.4m. or 2m. and 1.4m. high.



All furnished booths include basic furniture (See annex 1):

- **6 sqm booth:** 1 counter, 2 high chairs, 1 display rack, 1 triple electrical socket, blue carpet, 2 lighting spots, 1 flag sign with your company name.
- **9 sqm booth:** 1 counter, 2 high chairs, 1 display rack, 1 triple electrical socket, blue carpet, 2 lighting spots, 1 flag sign with your company name.
- **12 sqm booth:** 1 counter, 2 high chairs, 1 table & 2 chairs, 1 display rack, 1 triple electrical socket, blue carpet, 6 lighting spots, 1 flag sign with your company name.
- **18 sqm booth:** 1 counters, 2 high chairs, 2 table & 6 chairs, 2 display rack, 2 triple electrical socket, blue carpet, 9 lighting spots, 1 flag sign with your company name.
- **24 sqm booth:** 2 counters, 4 high chairs, 2 tables & 6 chairs, 2 display rack, 3 triple electrical socket, blue carpet, 12 lighting spots, 1 flag sign with your company name.
- **30 sqm booth:** 2 counters, 4 high chairs, 3 tables & 9 chairs, 3 display rack, 3 triple electrical socket, color of your choice carpet, 15 lighting spots, 1 flag sign with your company name.

If you need screens please refer to Annex 2

Rules for furnished booths:

Any printed material can be stuck or hanged on the wall. But it is forbidden to screw or stud anything. In case of damage, panels will be charged.

BUILDING OF A BOOTH:

Companies building their own booth can start assembling it **at 10:00 on the 02 November**

Building project: in case of building a booth intention, and in order to avoid any disagreement, **you are asked to send the building plan for validation to martin.pierrelee@sia.fr**

Deadline: **October 03 , 2020**



Building booth rules :

- **Maximum height : 3,00 meters**
 - You cannot close more than 50% on the side of your booth if it is in front of another stand.
 - No suspension to the building is permitted.
 - Booth material and fittings must be of non-inflammable materials or impregnated with fire-retardant chemicals. As a general rule, easily inflammable synthetic substances, foam polyester, non fireproof straw and reeds are prohibited.
- Insurance and certificates must be sent on October 03 , 2020.**
- When leaving YOU MUST TAKE ALL YOUR MATERIAL WITH YOU, INCLUDING CARD BOARDS, CARPETS, PLASTICS etc.

SECURITY:

Booths and equipment will be guarded by security staff during the congress, only **before and after official opening time, and overnight**. During conference opening hours you are asked to organize a permanent presence on your booth if you have valuable equipment/devices.

STORAGE:

Please warn us if you need storing space.

DELIVERIES:

Deliveries can be done **only on November 02**– please make sure to write CLEARLY your company name on ALL documentation.

WARNING: you **MUST** be present if you plan to have a withdrawal of your items by UPS / DHL or any other Delivery companies. **SIA's staff would not sign any form for your belongings.**

ADDITIONNAL ORDERS

You can order **further furniture and wall printings** by contacting our partner International Moduling (contact Gwladys Rouchy / gr@international-moduling.com / +33 1 60 61 00 44)
See their [FURNITURE CATALOGUE](#)

Screens: If you need a screen please contact Martin Pierrelée / martin.pierrelée@sia.fr / +33 1 41 44 93 76
SEE ANNEX 2 FOR PRICES

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GENERAL RULES

1. Although the Organisers provides general security of the venue and the exhibition area; neither the venue, nor SIA will accept responsibility for the security of the booths and their contents or for damage to, or theft of any goods.
2. SIA do not provide insurance for the exhibitors and their property. The exhibitor is responsible for their property and person and for the property and persons of his employees through full and comprehensive insurance, and shall hold harmless the organizers for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy.
3. All demonstrations or instructional activities must be confined to the limits of the exhibition stand. Advertising material and signs may not be distributed or displayed outside the exhibitor's booths. Sound equipment must be regulated and directed into the booth, so that it does not disturb neighboring exhibitors.
4. Exhibitors are liable for all damage caused to floors, walls and pillars during the installation, exhibition and dismantling periods. No adhesive stickers and fixtures of any kind are allowed on floors, walls and pillars.
5. Hanging of posters, banners or decals, stickers or similar things, on the walls, floors, ceilings or columns within or outside the installations of **LE PARC DES EXPOSITIONS DE ROUEN** is not allowed without a prior written authorization. It is also prohibited to bore, use glue or any other adhesive that can be difficult to remove from the structure of the School.
6. Any defects or damage to the stand space that may be noticed upon arrival on site must be reported to the Organisers. Any damage noticed after departure will be invoiced to the exhibitor.
7. Booth built up and dismantling dates and hours are defined according to the conference and exhibition schedule and are needed to be strictly followed by the exhibitors. Please pay particular attention to the built up and dismantling hours mentioned since they have been fixed according to the conference program. SIA or LE PARC DES EXPOSITIONS DE ROUEN will not be responsible for any item or material that has not been removed once the event is finished.
8. The organizers will arrange for general cleaning of the exhibition premises (excluding exhibits and displays) prior to the opening of exhibition and daily opening thereafter. Each exhibitor is obliged to keep the booth areas perfectly clean.

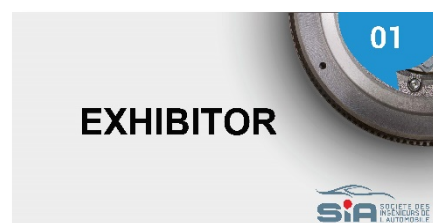
ANNEX 1



Dimension: 48x90x110 cm



Width: 80 cm



Flag sign with the banner of the congress

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LOCATION ECRANS LED – RENTAL LED SCREEN

Tous les prix sont forfaitaires et comprennent le matériel, la livraison, l'installation
et le démontage

Rates include equipment, delivery, set up and dismantling
complete technical assistance on-site during the show. Unit price Excl.VAT

| Screen | Prices Vat exc. |
|--------------------|-----------------|
| 32 inches - 82 cm | 96,00 € |
| 40 inches - 101 cm | 144,00 € |
| 48 inches - 120 cm | 192,00 € |
| 55 inches - 140 cm | 276,00 € |
| 65 inches - 160 cm | 336,00 € |
| Screen stand | 60,00 € |

CONTACT SIA

Martin Pierrelée - 01 41 44 93 76 - martin.pierree@sia.fr